

 **Contact:** DEP@Westcoast.co.uk

Westcoast APPLE DE Portal

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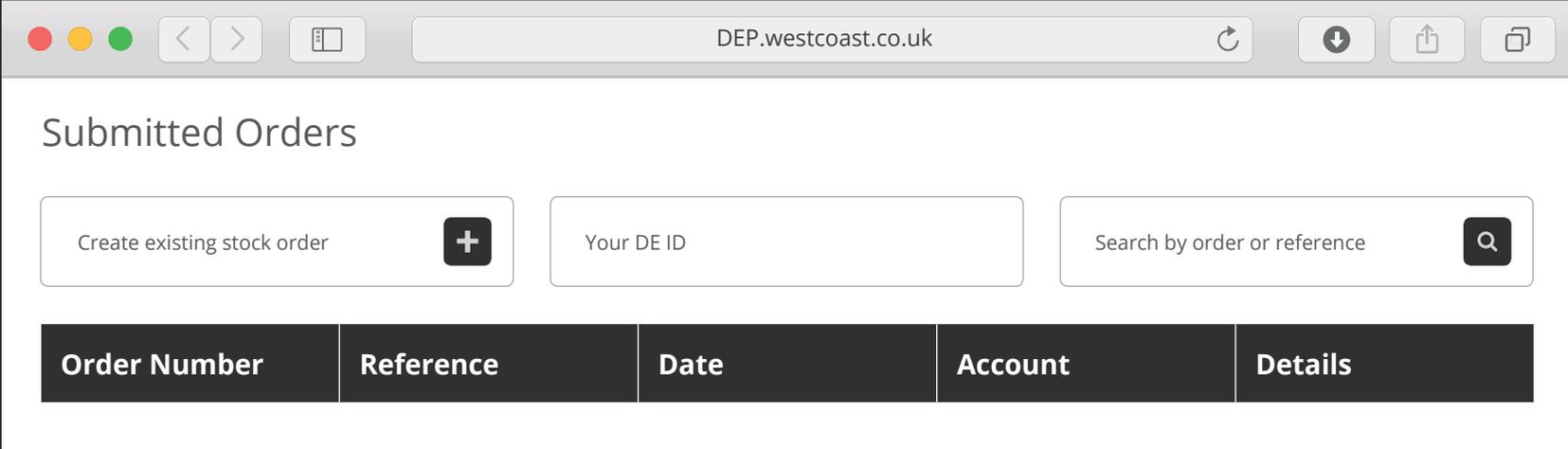
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Device Enrollment from the Westcoast APPLE DE Portal

Device Enrollment lets you automate Mobile Device Management (MDM) enrollment and simplify initial device setup. You can supervise devices during activation without touching them, and lock MDM enrollment for ongoing management.

From the main screen below (there are 3 screens to do the enrolment). You have use of the left and right boxes to create or search for a Device Enrollment order **YOU CANNOT MODIFY THE MIDDLE BOX** – this contains your Reseller DE ID. End User must be able to see the Reseller DE ID within their End User DE Portal.



DEP.westcoast.co.uk

Submitted Orders

Create existing stock order 

Your DE ID

Search by order or reference 

Order Number	Reference	Date	Account	Details
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Creating a new Device Enrollment Order – for new and retrospective orders (1/3)

Contact: DEP@Westcoast.co.uk

Click – **Create existing stock order** → **1st SCREEN (1 of 3)**

- Cut and paste the serials into the right-hand box (**By List**)
 - Take out any spaces and commas etc
 - All serials need to be in a vertical list

Click **UPLOAD LIST**

- Add the End User's DE ID
- Add the End User PO – This is a Reference that the End User wants visibility of on their Portal

Click **CREATE ORDER**

The screenshot shows a web browser window with the URL DEP.westcoast.co.uk. The page is titled "Enter order details" and "Upload multiple serials".

Enter order details:

- Account: [Text field]
- Order Date: 2019-11-28 16:09:19
- PO: [Text field containing "PO"]
- End User Apple ID: [Text field]
- 1. [Text field containing "Serial Number"]
- 2. [Text field containing "Serial Number"]
- 3. [Text field containing "Serial Number"]
- 4. [Text field containing "Serial Number"]
- 5. [Text field containing "Serial Number"]
- Enter number of lines to add: [Text field]
- ADD ROW** button
- CREATE ORDER** button

Upload multiple serials:

- By CSV File:
 - Choose File** button
 - UPLOAD FILE** button
- By List:
 - [Large empty text area for pasting serial numbers]
 - UPLOAD LIST** button



Creating a new DE Order – for new and retrospective orders (2/3)

Contact: DEP@Westcoast.co.uk

Create existing stock order → 2nd SCREEN (2 of 3)

This screen sends the details to the Apple Portal, so click **SUBMIT TO APPLE** – don't make any amendments here. If you make a mistake, just click on the Orders box at the top of the Device Enrollment screen and start again.

The screenshot shows a web browser window with the URL DEP.westcoast.co.uk. The page is titled "Enter order details" and "Upload multiple serials".

Enter order details

Account: _____

Order Date: 2019-11-28 16:09:19

PO:

End User Apple ID:

1.

2.

3.

4.

5.

Enter number of lines to add

ADD ROW

CREATE ORDER **SUBMIT TO APPLE**

Upload multiple serials

By CSV File:

Choose File

UPLOAD FILE

By List:

UPLOAD LIST



Creating a new DE Order – for new and retrospective orders (3/3)

Create existing stock order → 3rd SCREEN (3 of 3)

The Order No is the DE Order No which can be used to search for this enrollment and appears on the confirmation. Any PO/Reference used is now the “DE PO” that you can use to search for this DE Order. Reseller Email: is for the Reseller to use for enrolment confirmation details (end user or reseller’s own)

At this point – if your end user wants to use a specific reference no to search for their serials within their DE portal, you MUST click the little square box – “Use the PO as Order No”.

If not, just leave blank.

Click **“Complete Order”** for the final upload.



Account:

End User Apple ID:

PO:

Reseller Email:

Use the PO as order number?

#	Part Number	Serial Number	Status	Details
1	Z0UU2000287371	<input type="text"/>	Not Enrolled	
2	Z0UU2000287371	<input type="text"/>	Not Enrolled	
3	Z0UU2000287371	<input type="text"/>	Not Enrolled	
4	Z0UU2000287371	<input type="text"/>	Not Enrolled	
5	Z0UU2000287371	<input type="text"/>	Not Enrolled	
6	Z0UU2000287371	<input type="text"/>	Not Enrolled	

COMPLETE ORDER **BACK**



Confirmation of DE Enrolment

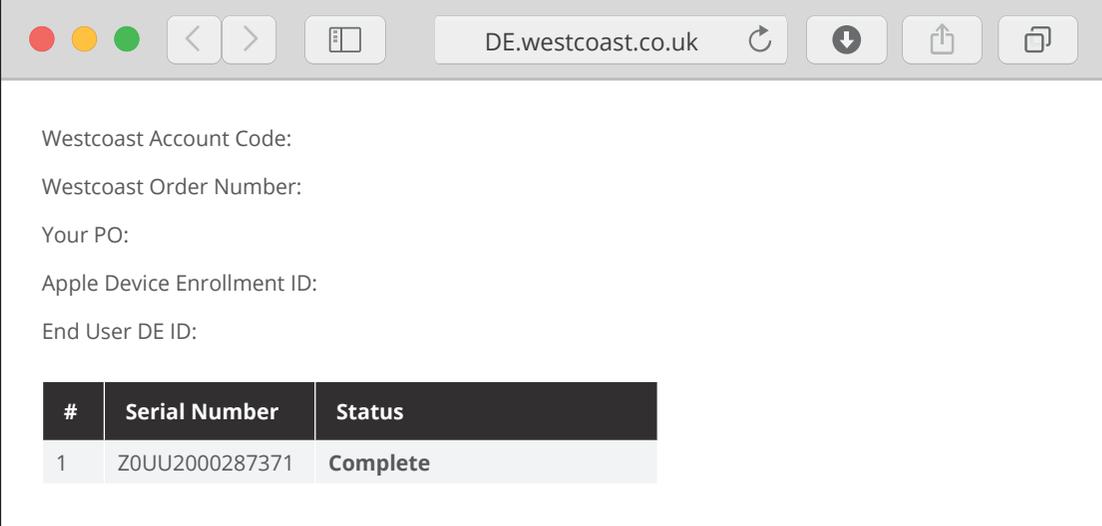
This DE Confirmation will show a list of the serial numbers that successfully enrolled, End User DE ID and the DE PO/Reference No. The confirmations are automatically sent to **DEP@Westcoast.co.uk** by email, so will be date and time stamped.

If the Reseller wants automatic copies of all their DE Enrolments to send out to their End User's, please email DEP@Westcoast.co.uk, so our DE IT can set up a default DEP email address for you.

NOTE - the 2 DE ID's in the confirmation MUST clearly show in the End User's DE Portal for visibility of the enrolled serial numbers.

End Users can then manage these from their chosen MDM solution.

- **Apple Device Enrollment ID = the RESELLER DE ID**
- **End User DE ID = the End User DE ID**

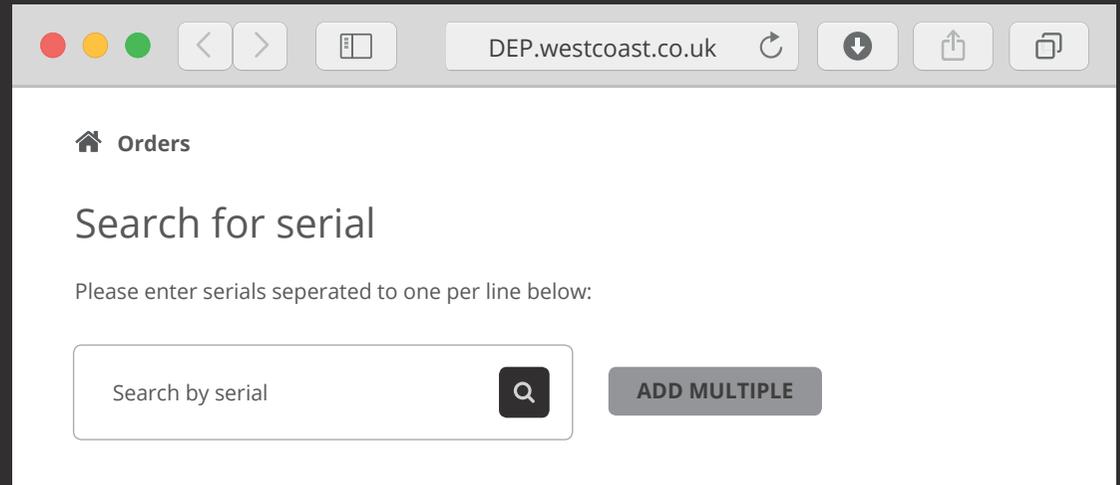


#	Serial Number	Status
1	Z0UU2000287371	Complete



To find a DE Order

Click on Search by Serial box at the top of the DE Screen (try the serial with and without an "S" prefix). This will bring up the order so you can see the DE ID and DE order it was enrolled to.



DE un-enrolments

This must be done by the DE Team at Westcoast

It's the Reseller's responsibility to ensure that the End User has fully "un-assigned", "de-associated" or "detached" the requested serials from their business via their MDM solutions before we un-enrol the serials.

Useful info

All Apple Serial have 12 or 13 Characters (DEPENDING on the "S" prefix. Searches can be made with or without the "S" prefix – this also has no effect on enrolments.

- Westcoast can only enrol units supplied by ourselves.
- Resellers must be Apple Authorised and Device Enrollment Authorised to offer this service.

